

Director of Engineering

Cogswell College – in the heart of Silicon Valley, is a WASC accredited institution with over 125 years of history. Our degree programs blend studies in digital art, animation, digital audio, game design, engineering and entrepreneurship. Our ever changing global economy demands an education that fosters a project-based, team-centered approach to learning and this is exactly what Cogswell delivers.

Position Summary: The Director of Engineering provides program-specific leadership and support for students, faculty, and staff. We are seeking an individual with higher education teaching experience, work history in engineering, and a result-oriented entrepreneurial spirit.

Responsibilities:

- Manage and provide leadership for teaching staff and supervise project managers in a matrix management reporting structure.
- Maximize existing resources while working collaboratively to develop and implement a long-range strategic plan for the program.
- Possess a deep technical understanding in engineering
- The ability to teach and program in multiple programming languages.
- An understanding of mobile application development and other emerging areas in technology.
- Responsibility for the academic quality and growth of the program
- Recruit faculty positions as needed
- Formulate and communicate recommendations for hiring, promotion, retention and evaluation of faculty
- Examine the departmental course offerings and propose improvements.
- Determine course schedule and assign faculty for teaching assignments.
- Create and maintain an active Program Advisory Board and lead/participate in department meetings, committees, and student success initiatives.
- Train or determine training for faculty
- Conduct assessment
- Teach classes and hold regular office hours.
- Foster a positive environment for students and serve as an Advisor.
- Ensure curriculum and syllabi are up to date and all classes have relevant materials through program review.
- Review and approve course substitutions and other requests made by the Registrar's office
- Work closely with other Program Chairs to ensure the continued growth and health of the college
- Build and maintain community and industry relationships, including project partnerships
- Other duties as assigned by supervisor

Qualifications:

- Masters' degree from an accredited institution in an engineering, math, science, or other technical area of study. Doctorate (Ph.D.) preferred.
- Successful college level teaching experience and/or Professional experience in the field of study.
- An ongoing engagement with best practices related to pedagogy, retention and student learning
- An ability to understand and/or experience working with startup companies and other entrepreneurial efforts.
- Excellent organizational skills. Ability to meet deadlines and juggle multiple, important priorities in a fast-paced environment
- Possesses exceptional oral, written and listening skills. Has the ability and willingness to discern and meet the needs of students. Has the ability to establish interpersonal rapport and relate to individuals from a wide range of backgrounds and cultures
- Flexibility with schedule and the ability to work evenings and weekends as needed

Special Instructions:

For consideration, please fill out the required application at the link below and include a cover letter and resume/cv.

<https://home2.eease.adp.com/recruit/?id=15169032>